

To  
The Visa Officer  
Embassy of Malta / VFS Global  
**[City – e.g., New Delhi / Mumbai]**

**[Date]**

**Subject:** Application for Short-Stay Tourist Visa to Malta

Dear Sir,

I am writing this letter to apply for a short-stay tourist visa to visit Malta from **[Start Date]** to **[End Date]**. I am an Indian citizen holding passport number **[Your Passport Number]** and I wish to visit Malta for tourism and leisure, to explore its scenic beauty, cultural heritage, and historical attractions.

I have made all the necessary travel arrangements including return flight bookings, hotel reservations, and valid travel insurance covering the Schengen area. A day-wise itinerary of my trip is also enclosed for your reference. I will be self-financing the entire trip, and I have attached my financial documents including my bank statements, income tax returns, and proof of employment/salary slips.

I am currently working as a **[Your Job Title]** at **[Company Name]**, and I have been granted leave for the travel period. I have strong ties to my home country in the form of my job, family responsibilities, and financial obligations, and I fully intend to return to India upon the completion of my trip.

I kindly request you to consider my visa application and grant me the opportunity to visit Malta for tourism. Thank you for considering my request.

Yours faithfully,  
**[Your Full Name]**  
(Signature)